

**Forth Naturalist & Historian Privacy Notice
(updated 05/18)**

The Forth Naturalist & Historian takes your privacy very seriously and has taken steps to comply with new data protection legislation (the GDPR) which comes into force on 25th May 2018. This applies to the personal information you have given us.

How we will use your information ...

- Administer your membership
- Keep you informed of events and news
- Hold information securely and never sell it or pass it on to a third party

The information we currently hold will be used for these purposes.

What are your rights?

- Unsubscribe at any time by post or email and your details will be deleted. Deletion will be confirmed to you.
- If at any point you believe your stored information is incorrect you may request to see this information and have it corrected or deleted
- If you wish to raise a complaint on how we have handled your personal data, you can contact us to investigate (fnh@stir.ac.uk)
- If you are not satisfied with our response or believe we are not processing your personal data in accordance with the law you can raise a complaint with the Information Commissioner's Office

Please keep this notice for future reference but it will also be available at <http://www.fnh.stir.ac.uk>.

If you need to update your details, please complete the form below and return by post or email to fnh@stir.ac.uk.

=====

Update personal details for FNH

Name:

Address:

Phone:

Email:

Journal subscriber

Conference attendee

Signature

Date

The Membership Secretary, FNH
3 Alexander Dr.
Bridge of Allan
FK9 4QB